

# BURLEY FARMERS MARKET

## SAFETY AND SECURITY PLAN

### Overview

*Providing a safe community environment is a top priority for the Burley Farmers Market. With this goal in mind, proactive measures are taken to ensure the safety of the public and the security of participating vendors along with their goods.*

*The Market Board requires that all vendors and volunteers familiarize themselves with this safety and security plan before market events. This plan is comprised of action items recommended by the Department of Homeland Security (DHS), local enforcement agencies and common-sense practices.*

### SITE SECURITY

A hazard analysis has been conducted to address any safety or security concerns that may arise during market events. Physical and procedural protective measures are outlined below.

#### Site Security

- **Vehicle Security**
  1. Vehicles will not be allowed in or out of the fairground gates during market hours to ensure pedestrian safety.
  2. Vendors must follow set up and take down protocols implemented by the Burley Farmers Market Board such as set up times and traffic flow.
- **Compliance with Local Agencies: Requirements and Recommendations**
  1. Paths must be kept at a minimum clearance for emergency service vehicles to pass if needed.
  2. Fire code standards will be upheld and enforced.
  3. Produce and food vendors must comply with all Department of Health regulations and trainings prior to the market starting. This includes ensuring samples are safely stored and distributed.
  4. Threats to vendors, attendees or the venue will be taken seriously and reported immediately to law enforcement. This includes, but is not limited to, threats of violence, stalking, theft, active shooters, or bomb threats.
- **Weather Considerations**
  1. Inclement weather may cause additional risks to vendor goods and public safety. Vendors are required to take precautions against adverse weather conditions such as intense winds.
  2. The Farmers Market Board will use discretion in cases of adverse weather conditions, such as lightning storms.

## Vendor and Public Safety Measures

- Controlled entry and exit locations while loading and unloading goods, along with restricted access to the public during set up, to protect goods and personnel.
- Vendor spots are marked, and roster verified, during market set up. The head count of all vendors is kept in case of emergency.
- Market board members and volunteers will monitor the premises and conduct attendee headcounts consistently during market times.
- Vendors are primarily responsible for keeping their goods secure and taking loss prevention measures.
- De-escalation techniques will be used to help mitigate incidents.
- Anyone engaging in violent, aggressive, or harassing behavior will be escorted out by police if necessary.
- Reporting of any suspicious behavior or items to board members is highly encouraged.

## EVACUATION

 Please familiarize yourself with all evacuation routes

Although precautions will be taken, unexpected situations can arise which may require an evacuation of the premises. An orderly exit is possible when all market participants are familiar with the emergency routes and procedures. The maps below indicate the evacuation routes available.

 Exit Route

 No Exit

### Map of Fairgrounds with Evacuation Routes



# BURLEY FARMERS MARKET SAFETY AND SECURITY AGREEMENT

**I have read and understand the Safety and Security Plan for the Burley Farmer's Market. I agree to comply with the following safety standards outlined in the plan:**

\_\_\_\_\_  
Initial

**1.** I will not drive any vehicles in or out of the fairgrounds outside of designated hours. I understand that my vehicle may not be parked inside the fairgrounds during market times (3:45pm-8:15PM).

\_\_\_\_\_  
Initial

**2.** I agree to comply with all state and local laws, fire codes and health regulations.

\_\_\_\_\_  
Initial

**3.** I am responsible for taking precautions to protect myself and my goods from inclement weather and other possible challenges.

\_\_\_\_\_  
Initial

**4.** I agree to not engage in violent, threatening, harassing or aggressive behavior.

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**